

CONTRACT MODIFICATION AGREEMENT

Date: March 7, 2018

Contract No.: LU214-17-020

Modification No.: 1

Issued By: COMMONWEALTH OF VIRGINIA
Longwood University
Farmville, Virginia 23909

Contractor: Fire & Life Safety America
3017 Vernon Road
Richmond, VA 23228

Commodity: Sprinkler Inspection and Maintenance Services

This Supplemental Agreement is entered into pursuant to the provision of the basic contract.

Description of Modification: To exercise the first optional one (1) year renewal period of the contract for Sprinkler Inspection and Maintenance Services for Longwood University under the Terms and Conditions of IFB#LU214-17-020 dated April 21, 2017. The term of the renewal is from June 1, 2018 through May 31, 2019.

On the Annual Contract/Contractor Performance Evaluation that the Contract Administrator (CA) completed on February 28, 2018, it was noted that the University has experienced difficulties reaching your accounting staff to pay invoices, several weeks at times. Similar delays have been experienced with obtaining corrected invoices. The CA also noted it takes numerous attempts to obtain quotes for service/maintenance, as much as a month to get a response. These service deficiencies must be resolved to the University's satisfaction going forward. For the safety of our facilities, students, faculty and staff, the fire safety systems on campus must be operational at all times, therefore, repairs must be performed in a timely manner. Please work with the University's CA to address these service deficiencies as soon as possible.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

FIRE & LIFE SAFETY AMERICA

By: William D. Woodfin
Signed

~~Stephanie White~~ William D. Woodfin
Service Manager
Name and Title (Type or Print)

3-7-18
Date Signed

LONGWOOD UNIVERSITY

By: P. Kenneth Copeland, Jr.
Signed

P. Kenneth Copeland, Jr.
Vice President for Administration and Finance
Name and Title (Type or Print)

3/7/18
Date Signed

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION, CONTRACTS, AND ORDERS: The eVA Internet electronic procurement solution, website portal www.eVA.virginia.gov, streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet eprocurement solution by completing the free eVA Vendor Registration. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in the bid/proposal being rejected.

Vendor transaction fees are determined by the date the original purchase order is issued and the current fees are as follows:

- a. For orders issued July 1, 2011 thru December 31, 2013, the Vendor Transaction Fee is:
 - (i) DSBSD-certified Small Businesses: 0.75%, capped at \$500 per order.
 - (ii) Businesses that are not DSBSD-certified Small Businesses: 0.75%, capped at \$1,500 per order.

- b. For orders issued January 1, 2014 and after, the Vendor Transaction Fee is:
 - (i) DSBSD-certified Small Businesses: 1%, capped at \$500 per order.
 - (ii) Businesses that are not DSBSD-certified Small Businesses: 1%, capped at \$1,500 per order.

For orders issued prior to July 1, 2011 the vendor transaction fees can be found at www.eVA.virginia.gov.

The specified vendor transaction fee will be invoiced, by the Commonwealth of Virginia Department of General Services, approximately 30 days after the corresponding purchase order is issued and payable 30 days after the invoice date. Any adjustments (increases/decreases) will be handled through purchase order changes.