

CONTRACT MODIFICATION AGREEMENT

Date: October 18, 2018

Contract No.: LU214-17-020

Modification No.: 4

Issued By: COMMONWEALTH OF VIRGINIA
Longwood University
Farmville, Virginia 23909

Contractor: Fire & Life Safety America
3017 Vernon Road
Richmond, VA 23228

Commodity: Sprinkler Inspection and Maintenance Services

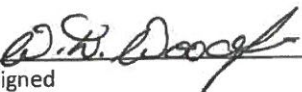
This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

Description of Modification: Effective November 1, 2018, the changes noted below are being made to the contract:

1. Section VI, paragraph 22 of the contract is changed to read as follows:
 22. **WORK ESTIMATES (TIME AND MATERIAL CONTRACTS):** Under this time and material contract, the contractor shall furnish the agency with a non-binding written estimate of the total costs to complete the work required. The estimate must include the labor category(ies), the contractor's hourly rates specified in the contract, and the total material cost. Material costs shall be billed at 10% above Contractor's cost. If the agency determines that the estimated price is not fair and reasonable, the agency has the right to ask the contractor to reevaluate the estimate. If the revised estimate is determined to be not fair and reasonable, the agency reserves the right to obtain additional quotes from other vendors. A work order will be issued to the contractor, as the authority to proceed with the work, which will incorporate the contractor's estimate and the terms and conditions of the contract. The contractor and his/her personnel shall log in with the designated contract administrator each day before and after work to confirm labor hours.
2. Section III, paragraph 13 of the contract is changed to read as follows:
 13. Time paid for hourly rate personnel and equipment (used during project use) shall start upon arrival and sign-in at the Police Department and end upon sign-out at the Police Department and shall not include lunch breaks or other breaks. Longwood will pay for travel to and from the job site, including to and from supply houses.

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

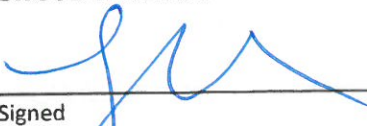
FIRE & LIFE SAFETY AMERICA

By: 
Signed

William D. Woodfin, Sr.
Service Manager
Name and Title (Type or Print)

October 19, 2018
Date Signed

LONGWOOD UNIVERSITY

By: 
Signed

M. Louise Waller
Interim Vice President for Administration & Finance
Name and Title (Type or Print)

10/29/18
Date Signed

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION, CONTRACTS, AND ORDERS: The eVA Internet electronic procurement solution, website portal www.eVA.virginia.gov, streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet eprocurement solution by completing the free eVA Vendor Registration. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in the bid/proposal being rejected.

Vendor transaction fees are determined by the date the original purchase order is issued and the current fees are as follows:

- a. For orders issued July 1, 2011 thru December 31, 2013, the Vendor Transaction Fee is:
 - (i) DSBSD-certified Small Businesses: 0.75%, capped at \$500 per order.
 - (ii) Businesses that are not DSBSD-certified Small Businesses: 0.75%, capped at \$1,500 per order.
- b. For orders issued January 1, 2014 and after, the Vendor Transaction Fee is:
 - (i) DSBSD-certified Small Businesses: 1%, capped at \$500 per order.
 - (ii) Businesses that are not DSBSD-certified Small Businesses: 1%, capped at \$1,500 per order.

For orders issued prior to July 1, 2011 the vendor transaction fees can be found at www.eVA.virginia.gov.

The specified vendor transaction fee will be invoiced, by the Commonwealth of Virginia Department of General Services, approximately 30 days after the corresponding purchase order is issued and payable 30 days after the invoice date. Any adjustments (increases/decreases) will be handled through purchase order changes.