

INVITATION FOR BIDS (IFB)
Bidder shall return this cover page with their Bid Documents

Issue Date: November 6, 2023
Title: Term Contract for Fire Extinguisher Inspection & Services

IFB#LU214-23-007
Commodity Code: 93634

Issuing Agency: COMMONWEALTH OF VIRGINIA
Longwood University
Materiel Management & Purchasing
201 High Street, Eason Hall, Room 215B
Farmville, Virginia 23909

OPTIONAL PRE-BID CONFERENCE:
2:00 p.m. November 15, 2023
Eason Hall, Room 223
Longwood University
Farmville, Virginia

Location Where Work Will Be Performed: Longwood University, Farmville, Virginia

Period of Contract: From January 15, 2024 through January 14, 2025. Optional Four (4) Successive One (1) Year Renewals.

Sealed Bids Will Be Received Until: December 7, 2023 at 2:00 p.m. local time at the address above for furnishing the goods/services described herein and then opened in public and read aloud in Eason Hall, Room 223. **Bids shall be date/time stamped upon receipt by the University.**

All Inquiries For Information Should Be Directed To: Ryan A. Ferebee, Director of Materiel Management & Purchasing at FAX (434) 395-2246 or Email materielmanagement@longwood.edu using ATTACHMENT A – Written Pre-Bid Question Form. **Questions are due by 12:00 Noon on November 28, 2023.** No questions will be accepted after the due date/time.

BIDS SHALL BE MAILED OR HAND DELIVERED DIRECTLY TO THE ABOVE ISSUING AGENCY. Note: If you use an express service, they may say Farmville/Longwood is a next day delivery location from your location; bidder should ensure the service guarantees desktop delivery by 2:00 p.m. before using this delivery method.

In Compliance With This Invitation For Bids And To All The Conditions Imposed Herein, The Undersigned Offers And Agrees to Furnish the Services at the Price(s) Indicated On Bid Form.

State Corporation Commission (SCC) ID#: 11358751 or statement why bidder is not required to have a SCC ID# must be furnished with your bid or it will be found nonresponsive.

eVA Member Yes No
eVA Vendor ID#: VA 10088951
eVA registration information is on page 6 of the General Terms and Conditions.
SUP 3567 00

Check all that apply: Small Business Micro
Minority-Owned Woman-Owned
DSBSD Certificate No. _____
Expiration Date _____/_____/_____

Contractor shall be a registered eVA vendor by the date/time bids are due to receive award. Bidder must include cost of eVA transaction fee in their bid.

NAME AND ADDRESS OF FIRM:

SALEM FIRE EQUIPMENT
904-A S. COLLEGE AVE
SALEM, VA Zip 24153

Date: 20 Nov 2023

By: [Signature]
(Signature in Ink)

Name: TIMOTHY ROSE
(Please Print)

E-mail: TIM@SALEMFIREEQUIPMENT.COM

Title: PRESIDENT

Telephone: 640 305-9147
(Toll Free if available)

Fax: _____
(Toll Free if available)

ATTACHMENT E – ALTERNATE PRICING SCHEDULE (ZONES OTHER THAN ZONE 7)

ZONE # 9, 2, 3, 6
 (Insert Zone # from Zone Map)*

*If Contractor is submitting alternate pricing for multiple Zones that is the same for each Zone, list all Zone numbers above. If submitting alternate pricing for multiple Zones that is different for each Zone, submit a separate ATTACHMENT E – ALTERNATE PRICING SCHEDULE for each Zone.

The Contractor agrees to provide services in compliance with Section III, SCOPE OF WORK/DESCRIPTION OF ITEMS (SPECIFICATIONS), GENERAL TERMS AND CONDITIONS and SPECIAL TERMS AND CONDITIONS contained herein at the rates below:

Part A: Five/Six Year Maintenance and Recharging Cost for each size extinguisher (New O-ring/gasket to be included in cost)

| Type Extinguisher | Size Extinguisher | Recharging Cost (each) |
|-------------------------|-------------------|------------------------|
| ABC | 2.5# | \$ 20 |
| ABC | 5# | \$ 26 |
| ABC | 10# | \$ 32 |
| CO2 | 10# | \$ 52 |
| CO2 | 15# | \$ 67 |
| Class K | 2-1/2 gallon | \$ 98 |
| Class A (H2O) | 2-1/2 gallon | \$ 20 |
| SUB TOTAL PART A | | \$ 315 |

Part B: Hydrostatic Test Cost for each size extinguisher (to include recharge cost and O-ring/gasket)

For the purposes of submitting prices, bidder shall consider the extinguisher to be empty and include the price of product according to the size of the extinguisher.

| Type Extinguisher | Size Extinguisher | Hydrostatic Test Cost (each) |
|-------------------------|-------------------|------------------------------|
| ABC | 2.5# | \$ 35 |
| ABC | 5# | \$ 45 |
| ABC | 10# | \$ 65 |
| CO2 | 10# | \$ 85 |
| CO2 | 15# | \$ 105 |
| Class K | 2-1/2 gallon | \$ 108 |
| Class A (H2O) | 2-1/2 gallon | \$ 40 |
| SUB TOTAL PART B | | \$ 483 |

Part C: Inspection Cost: (Monthly cost for each size fire extinguisher – Based on 11 months)

| Type Extinguisher | Size Extinguisher | Inspection Cost (each) |
|-------------------------|-------------------|------------------------|
| ABC | 2.5# | \$ 2.00 |
| ABC | 5# | \$ 2.00 |
| ABC | 10# | \$ 2.00 |
| CO2 | 10# | \$ 2.00 |
| CO2 | 15# | \$ 2.00 |
| Class K | 2-1/2 gallon | \$ 2.00 |
| Class A (H2O) | 2-1/2 gallon | \$ 2.00 |
| SUB TOTAL PART C | | \$ 14.00 |

Part D: Yearly Inspection Cost: (Cost for each size fire extinguisher for Combo Annual and Monthly Service – 12th month only)

| Type Extinguisher | Size Extinguisher | Inspection Cost (each) |
|-------------------------|-------------------|------------------------|
| ABC | 2.5# | \$ 3.00 |
| ABC | 5# | \$ 3.00 |
| ABC | 10# | \$ 3.00 |
| CO2 | 10# | \$ 3.00 |
| CO2 | 15# | \$ 3.00 |
| Class K | 2-1/2 gallon | \$ 3.00 |
| Class A (H2O) | 2-1/2 gallon | \$ 3.00 |
| SUB TOTAL PART D | | \$ 21.00 |

Total (Part A + B + C + D) \$ 833

ATTACHMENT E – ALTERNATE PRICING SCHEDULE (ZONES OTHER THAN ZONE 7)

ZONE # 8
 (Insert Zone # from Zone Map)*

*If Contractor is submitting alternate pricing for multiple Zones that is the same for each Zone, list all Zone numbers above. If submitting alternate pricing for multiple Zones that is different for each Zone, submit a separate ATTACHMENT E – ALTERNATE PRICING SCHEDULE for each Zone.

The Contractor agrees to provide services in compliance with Section III. SCOPE OF WORK/DESCRIPTION OF ITEMS (SPECIFICATIONS), GENERAL TERMS AND CONDITIONS and SPECIAL TERMS AND CONDITIONS contained herein at the rates below:

Part A: Five/Six Year Maintenance and Recharging Cost for each size extinguisher (New O-ring/gasket to be included in cost)

| Type Extinguisher | Size Extinguisher | Recharging Cost (each) |
|-------------------------|-------------------|------------------------|
| ABC | 2.5# | \$ 18 |
| ABC | 5# | \$ 24 |
| ABC | 10# | \$ 30 |
| CO2 | 10# | \$ 50 |
| CO2 | 15# | \$ 65 |
| Class K | 2-½ gallon | \$ 96 |
| Class A (H2O) | 2-½ gallon | \$ 19 |
| SUB TOTAL PART A | | \$ 298 |

Part B: Hydrostatic Test Cost for each size extinguisher (to include recharge cost and O-ring/gasket)

For the purposes of submitting prices, bidder shall consider the extinguisher to be empty and include the price of product according to the size of the extinguisher.

| Type Extinguisher | Size Extinguisher | Hydrostatic Test Cost (each) |
|-------------------------|-------------------|------------------------------|
| ABC | 2.5# | \$ 28 |
| ABC | 5# | \$ 37 |
| ABC | 10# | \$ 38 |
| CO2 | 10# | \$ 75 |
| CO2 | 15# | \$ 85 |
| Class K | 2-½ gallon | \$ 105 |
| Class A (H2O) | 2-½ gallon | \$ 30 |
| SUB TOTAL PART B | | \$ 393 |

Part C: Inspection Cost: (Monthly cost for each size fire extinguisher – Based on 11 months)

| Type Extinguisher | Size Extinguisher | Inspection Cost (each) |
|-------------------------|-------------------|------------------------|
| ABC | 2.5# | \$ 1.00 |
| ABC | 5# | \$ 1.00 |
| ABC | 10# | \$ 1.00 |
| CO2 | 10# | \$ 1.00 |
| CO2 | 15# | \$ 1.00 |
| Class K | 2-½ gallon | \$ 1.00 |
| Class A (H2O) | 2-½ gallon | \$ 1.00 |
| SUB TOTAL PART C | | \$ 7.00 |

Part D: Yearly Inspection Cost: (Cost for each size fire extinguisher for Combo Annual and Monthly Service – 12th month only)

| Type Extinguisher | Size Extinguisher | Inspection Cost (each) |
|-------------------------|-------------------|------------------------|
| ABC | 2.5# | \$ 2.00 |
| ABC | 5# | \$ 2.00 |
| ABC | 10# | \$ 2.00 |
| CO2 | 10# | \$ 2.00 |
| CO2 | 15# | \$ 2.00 |
| Class K | 2-½ gallon | \$ 2.00 |
| Class A (H2O) | 2-½ gallon | \$ 2.00 |
| SUB TOTAL PART D | | \$ 14.00 |

Total (Part A + B + C + D) \$ 712