

LONGWOOD  
UNIVERSITY

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November 3, 2017

ADDENDUM 1 TO ALL OFFERORS:

Reference Request for Proposals (RFP): LU214-17-015  
Commodity: Event Ticketing Solution  
Dated: October 19, 2017  
For Delivery To: Longwood University  
Materiel Management  
Farmville, Virginia 23909  
Proposal Due Date: **November 9, 2017 at 2:00 p.m. Local Time**  
Optional Pre-Proposal Conference (OPPC): October 31, 2017 at 2:30 p.m. Local Time

This Addendum 1 to the RFP is being issued to answer questions received from potential offerors.

- 1. Reference Section IV, Page 6, Infrastructure, 2.c.: Where can we find integration documentation, including any pertinent hardware requirements, for LancerCA\$H?

**RESPONSE:** LancerCA\$H is managed through CS Gold which is a CBORD product. The contractor will likely need to work with CBORD to set up an XML interface in order to accept transactions through their website or point of sale system. We can provide card readers for in-person sales, but they will not be integrated with the ticketing system. The following link can be used to request additional information about integrating with CS Gold <https://www.cbord.com/community/partners/xchange-partner-application/>.

- 2. Reference Section IV, Page 6, User Access, 3.d.: Where can we find integration documentation for LancerNet?

**RESPONSE:** Longwood University uses Active Directory (LDAP) for internal authentication and Shibboleth or Central Authentication Service (CAS) for federated (cloud computing) single sign-on authentication. Longwood is an InCommon Federation member.

All other general terms, conditions, and specifications shall remain the same.

**Note:** A signed acknowledgment of this addendum must be submitted with your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Very truly yours,

Cathryn B. Mobley, CPA, CUPO, VCCO, VCO  
Associate Vice President for Administration and Finance

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

Office of the Director of Materiel Management,  
Central Stores, and Property Control

