

LONGWOOD  
UNIVERSITY

201 High Street  
Farmville, Virginia 23909  
tel: 434.395.2093  
fax: 434.395.2246  
trs: 711

September 15, 2015

ADDENDUM 1 TO ALL OFFERORS:

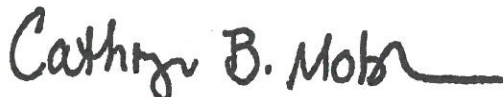
Reference Request for Proposals (RFP): LU214-16-004  
Commodity: Enterprise Content Management (ECM) Solution  
Dated: August 28, 2015  
For Delivery To: Longwood University  
Materiel Management  
Farmville, Virginia 23909  
Proposal Due: **October 8, 2015 at 2:00 p.m. Local Time**  
Pre-Proposal Conference: September 10, 2015 at 1:30 p.m. Local Time

This Addendum 1 to the RFP is being issued to extend the due date for receipt of proposals as noted above. Addendum 2 will be issued shortly to answer questions received from potential offerors. Also included with this Addendum 1 is the Pre-Proposal Conference Registry.

All other general terms, conditions, and specifications shall remain the same.

**Note:** A signed acknowledgment of this addendum must be submitted with your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Very truly yours,



Cathryn B. Mobley, CPA, CUPO, VCCO, VCO  
Director of Financial Operations & Materiel Management

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

Office of the Director of Materiel Management,  
Central Stores, and Property Control



## PRE-PROPOSAL CONFERENCE

## ON-SITE REGISTRY

Page 1 of 3

PROJECT: RFP#LU214-16-004	TITLE: Enterprise Content Management (ECM) Solution	BUYER: Debby Cooper
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DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME: Vincent Clements	
REPRESENTATIVE'S SIGNATURE: Vincent Clements	
NAME OF FIRM: Armedia	
ADDRESS OF FIRM: 8221 Old Courthouse Rd Suite 300 Vienna, Va 22182	
	EMAIL: vincent.clements@Armedia.com
TELEPHONE NUMBER: 301-956-4738	FACSIMILE NUMBER:
OTHER:	

DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME: Joseph Kirkland	
REPRESENTATIVE'S SIGNATURE: Joseph Kirkland	
NAME OF FIRM: Lexmark Enterprise Software	
ADDRESS OF FIRM: 8900 Renner Blvd, Con	
	EMAIL:
TELEPHONE NUMBER: 339 222 6040	FACSIMILE
OTHER:	



**Joseph P. Kirkland**  
Senior Account Executive  
Enterprise Software  
M 1.339.222.6040  
joseph.kirkland@lexmark.com  
www.lexmark.com

**Kirk Martin**  
kmartin@pattersonpope.com

115 Brand Avenue  
Salem, VA 24153  
540.389.7726 office  
540.520.8767 cell  
540.389.9702 fax  
www.pattersonpope.com



DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME: Nancy Richards	
REPRESENTATIVE'S SIGNATURE: Nancy Richards	
NAME OF FIRM: Filesolve	
ADDRESS OF FIRM: Salem, VA 24153	
	EMAIL: nrichards@filesolve.com
	FACSIMILE

**Nancy Richards** | nrichards@filesolve.com  
account executive

115 Brand Avenue, Salem, VA 27153  
540.389.7726 x7011 | 540.354.2698 (c) | 540.389.9702 (f)



FROM EVERY ANGLE

DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME: MIKE MORRISON	
REPRESENTATIVE'S SIGNATURE: Mike Morrison	
NAME OF FIRM: NMS IMAGING	
ADDRESS OF FIRM: 12051 PROSPERITY SILVER SPRING MD 20904	
	EMAIL: mmorrison@NMSIMAGING.COM
TELEPHONE NUMBER: 270-645-4250	FACSIMILE NUMBER:
OTHER:	

## PRE-PROPOSAL CONFERENCE

## ON-SITE REGISTRY

Page 2 of 3

Will Moreno  
Sr. Account Executive

3675 Concorde Parkway  
Suite 1500  
Chantilly, VA 20151  
p (240) 575-6710  
c (301) 442-8560  
wmoreno@anacomp.com  
www.anacomp.com

prise Content Management (ECM) Solution		BUYER: Debby Cooper
TIME: 1:30 p.m.		
cm Moreno		
Munro		
c		
e pkwy Suite 1500 Chantilly VA 20151		
EMAIL: wmoreno@anacomp.com		
FACSIMILE NUMBER:		

DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME: Kandi Hall	
REPRESENTATIVE'S SIGNATURE: <i>Kandi Hall</i>	
NAME OF FIRM: JMT Technology Group	
ADDRESS OF FIRM: 272 Bendix Rd Ste 260 Virginia Beach, VA 23452	
EMAIL: khall@jmtg.com	
TELEPHONE NUMBER: 757-552-1088	FACSIMILE NUMBER:
OTHER:	

DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME: Melva A. H. Kishpaugh, VCO, CUPO	
Assistant Director, Procurement Services	
UNIVERSITY OF MARY WASHINGTON	
540/654-1084	
540/654-1168 fax	
EMAIL:	
FACSIMILE NUMBER:	

DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME: April Peterson	
Apeters2@umw.edu	
540-654-1280	
Applications Developer - Enterprise Applications Services, IT	
University of Mary Washington	
LE NUMBER:	



## PRE-PROPOSAL CONFERENCE

## ON-SITE REGISTRY

Page 3 of 3

PROJECT: RFP#LU214-16-004	TITLE: Enterprise Content Management (ECM) Solution	BUYER: Debby Cooper
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DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME:	
REPRESENTATIVE'S SIGNATURE:	
NAME OF FIRM:	
ADDRESS OF FIRM:	
	EMAIL:
TELEPHONE NUMBER:	FACSIMILE:
OTHER:	

## LONGWOOD

UNIVERSITY



Cathryn B. Mobley, CPA, VCO  
 Director of Materiel Management  
 201 High Street, Farmville, Virginia 23909  
 tel: 434.395.2759 fax: 434.395.2246 trs: 711  
 cell: 434.660.1982  
 email: mobleycb@longwood.edu

DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME:	
REPRESENTATIVE'S SIGNATURE:	
NAME OF FIRM:	
ADDRESS OF FIRM:	
	EMAIL:
TELEPHONE NUMBER:	FACSIMILE:
OTHER:	

## LONGWOOD

UNIVERSITY



Deborah J. Cooper, VCO, **CULO**  
 Buyer Specialist/Contracts Administrator  
 Materiel Management  
 201 High Street, Farmville, Virginia 23909  
 tel: 434.395.2094 fax: 434.395.2246 trs: 711  
 email: cooperdj@longwood.edu

DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME:	
REPRESENTATIVE'S SIGNATURE:	
NAME OF FIRM:	
ADDRESS OF FIRM:	
	EMAIL:
TELEPHONE NUMBER:	FACSIMILE:
OTHER:	

## LONGWOOD

UNIVERSITY



Aneicia G. Stimpson, CISA  
 Director of IT Project Management  
 201 High Street, Farmville, Virginia 23909  
 tel: 434.395.2034 fax: 434.395.2035 trs: 711  
 email: stimpsonag@longwood.edu

DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME:	
REPRESENTATIVE'S SIGNATURE:	
NAME OF FIRM:	
ADDRESS OF FIRM:	
	EMAIL:
TELEPHONE NUMBER:	FACSIMILE NUMBER:
OTHER:	