

**LONGWOOD**  
UNIVERSITY

201 High Street  
Farmville, Virginia 23909  
tel:434.395.2093  
fax: 434.395.2246  
trs: 711

September 15, 2015

**ADDENDUM 1 TO ALL OFFERORS:**

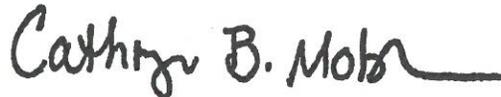
Reference Request for Proposals (RFP): LU214-16-004  
Commodity: Enterprise Content Management (ECM) Solution  
Dated: August 28, 2015  
For Delivery To: Longwood University  
Materiel Management  
Farmville, Virginia 23909  
Proposal Due: **October 8, 2015 at 2:00 p.m. Local Time**  
Pre-Proposal Conference: September 10, 2015 at 1:30 p.m. Local Time

This Addendum 1 to the RFP is being issued to extend the due date for receipt of proposals as noted above. Addendum 2 will be issued shortly to answer questions received from potential offerors. Also included with this Addendum1 is the Pre-Proposal Conference Registry.

All other general terms, conditions, and specifications shall remain the same.

**Note:** A signed acknowledgment of this addendum must be submitted with your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Very truly yours,



Cathryn B. Mobley, CPA, CUPO, VCCO, VCO  
Director of Financial Operations & Materiel Management

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

*Office of the Director of Materiel Management,  
Central Stores, and Property Control*



PRE-PROPOSAL CONFERENCE

ON-SITE REGISTRY

PROJECT: RFP#LU214-16-004	TITLE: Enterprise Content Management (ECM) Solution	BUYER: Debby Cooper
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DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME: Vincent Clements	
REPRESENTATIVE'S SIGNATURE: <i>Vincent Clements</i>	
NAME OF FIRM: Armedia	
ADDRESS OF FIRM: 8221 Old Courthouse Rd Suite 300 Vienna, Va 22182	
	EMAIL: vincent.clements@Armedia.com
TELEPHONE NUMBER: 301-956-4738	FACSIMILE NUMBER:
OTHER:	

DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME: Joseph Kirkland	
REPRESENTATIVE'S SIGNATURE: <i>Joseph Kirkland</i>	
NAME OF FIRM: Lexmark Enterprise Software	
ADDRESS OF FIRM: 8900 Renner Blvd, Con	
	EMAIL:
TELEPHONE NUMBER: 339 222 6040	FACSIMILE
OTHER:	



**Joseph P. Kirkland**  
 Senior Account Executive  
 Enterprise Software  
 M 1.339.222.6040  
 joseph.kirkland@lexmark.com  
 www.lexmark.com

**Kirk Martin**  
 kmartin@pattersonpope.com

115 Brand Avenue  
 Salem, VA 24153  
 540.389.7726 office  
 540.520.8767 cell  
 540.389.9702 fax  
 www.pattersonpope.com



	TIME: 1:30
<i>Marketing Nancy</i>	
<i>Wang</i>	
<i>lesolve</i>	
<i>Salem VA 24</i>	
	EMAIL: <i>ncw</i>
	FACSIMILE

**Nancy Richards** | nrichards@filesolve.com  
 account executive

115 Brand Avenue, Salem, VA 27153  
 540.389.7726 x7011 | 540.354.2698 (c) | 540.389.9702 (f)



FROM EVERY ANGLE

DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME: MIKE MARRISON	
REPRESENTATIVE'S SIGNATURE: <i>Mike</i>	
NAME OF FIRM: NMS IMAGING	
ADDRESS OF FIRM: 12051 PROSPERITY SILVER SPRING MD 20904	
	EMAIL: mmarrison@NMSIMAGING.COM
TELEPHONE NUMBER: 270-645-4250	FACSIMILE NUMBER:
OTHER:	

PRE-PROPOSAL CONFERENCE

ON-SITE REGISTRY



Will Moreno  
Sr. Account Executive  
3675 Concorde Parkway  
Suite 1500  
Chantilly, VA 20151  
p (240) 575-6710  
c (301) 442-8560  
wmoreno@anacomp.com  
www.anacomp.com

prise Content Management (ECM) Solution		BUYER: Debby Cooper
TIME: 1:30 p.m.		
am Moreno		
c		
e pkwy Suite 1500 Chantilly VA 20151		
EMAIL: wmoreno@anacomp.com		
10		FACSIMILE NUMBER:

DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME: Kandi Hall	
REPRESENTATIVE'S SIGNATURE: <i>Kandi Hall</i>	
NAME OF FIRM: JMT Technology Group	
ADDRESS OF FIRM: 272 Bendix Rd Ste 260 Virginia Beach, VA 23452	
EMAIL: khall@jmtg.com	
TELEPHONE NUMBER: 757-552-1088	FACSIMILE NUMBER:
OTHER:	

DATE: 9/10/15	TIME: 1:30 p.m.
Melva A. H. Kishpaugh, VCO, CUPO Assistant Director, Procurement Services UNIVERSITY OF MARY WASHINGTON 540/654-1084 540/654-1168 fax	Via phone.
EMAIL:	
FACSIMILE NUMBER:	

DATE: 9/10/15	TIME: 1:30 p.m.
April Peterson Apeters2@umw.edu 540-654-1280 Applications Developer - Enterprise Applications Services, IT University of Mary Washington	Via phone.
LE NUMBER:	

PRE-PROPOSAL CONFERENCE

ON-SITE REGISTRY

PROJECT: RFP#LU214-16-004	TITLE: Enterprise Content Management (ECM) Solution	BUYER: Debby Cooper
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DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME:	
REPRESENTATIVE'S SIGNATURE:	
NAME OF FIRM:	
ADDRESS OF FIRM:	
	EMAIL:
TELEPHONE NUMBER:	FACSIMIL
OTHER:	

**LONGWOOD**  
UNIVERSITY



Cathryn B. Mobley, CPA, VCO  
Director of Materiel Management  
201 High Street, Farmville, Virginia 23909  
tel: 434.395.2759 fax: 434.395.2246 trs: 711  
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email: mobleycb@longwood.edu

DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME:	
REPRESENTATIVE'S SIGNATURE:	
NAME OF FIRM:	
ADDRESS OF FIRM:	
	EMAIL:
TELEPHONE NUMBER:	FACSIMIL
OTHER:	

**LONGWOOD**  
UNIVERSITY



Deborah J. Cooper, VCO, **CUPO**  
Buyer Specialist/Contracts Administrator  
Materiel Management  
201 High Street, Farmville, Virginia 23909  
tel: 434.395.2094 fax: 434.395.2246 trs: 711  
email: cooperdj@longwood.edu

DATE: 9/10/15	TIME: 1:30
REPRESENTATIVE'S PRINTED NAME:	
REPRESENTATIVE'S SIGNATURE:	
NAME OF FIRM:	
ADDRESS OF FIRM:	
	EMAIL:
TELEPHONE NUMBER:	FACSIMIL
OTHER:	

**LONGWOOD**  
UNIVERSITY



Aneicia G. Stimpson, CISA  
Director of IT Project Management  
201 High Street, Farmville, Virginia 23909  
tel: 434.395.2034 fax: 434.395.2035 trs: 711  
email: stimpsonag@longwood.edu

DATE: 9/10/15	TIME: 1:30 p.m.
REPRESENTATIVE'S PRINTED NAME:	
REPRESENTATIVE'S SIGNATURE:	
NAME OF FIRM:	
ADDRESS OF FIRM:	
	EMAIL:
TELEPHONE NUMBER:	FACSIMILE NUMBER:
OTHER:	