

# LONGWOOD

U N I V E R S I T Y

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December 9, 2015

## ADDENDUM 2 TO ALL OFFERORS:

Reference Request for Proposals (RFP):	LU214-16-009
Commodity:	Assessment, Planning, Budgeting and Accreditation Management System
Dated:	December 2, 2015
For Delivery To:	Longwood University Materiel Management Farmville, Virginia 23909
Proposal Due:	<b><u>January 5, 2016 at 2:00 p.m. Local Time</u></b>
Pre-Proposal Conference (PPC):	December 11, 2015 at 9:00 a.m. Local Time

This Addendum 2 to the RFP is being issued to notify potential offerors of the change in location for the PPC. The PPC will be held in Room 300A of French Hall (#6 on the attached Campus Map-Directory).

All other general terms, conditions, and specifications shall remain the same.

**Note:** A signed acknowledgment of this addendum must be submitted with your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Very truly yours,

*Cathryn B. Mobley*

Cathryn B. Mobley, CPA, CUPO, VCCO, VCO  
Director of Financial Operations & Materiel Management

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Name of Firm

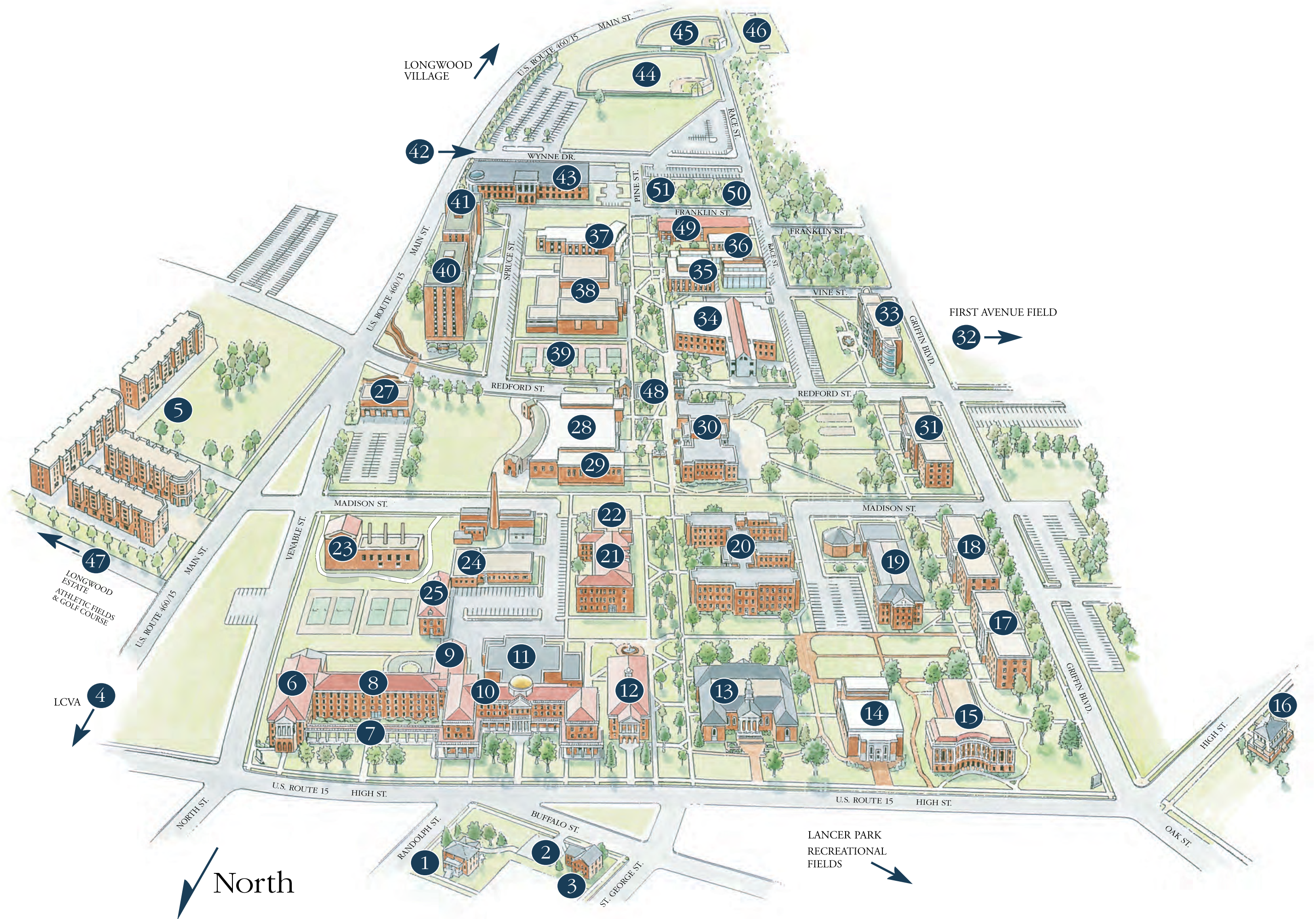
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Signature/Title

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Date







# Longwood University Directory (Residence halls are at the end of the list.)

Admissions Office (Crafts House) .....	3	Lankford Student Union .....	30
Athletic Department (Tabb Hall) .....	8	Lancer Café, Post Office	
Barlow Hall .....	25	Longwood Center for the Visual Arts (LCVA) .....	4
Registrar		(Main & Third Streets)	
Baseball Field (Buddy Bolding Stadium) .....	44	Longwood Estate .....	47
Bedford Hall .....	36	Athletic Fields, Golf Course	
Art, Bedford Auditorium		Longwood House	
Blackwell Hall .....	11	Longwood Landings .....	5
Prince Edward & Virginia rooms		Barnes & Noble Campus Bookstore	
Bristow Hall .....	27	Residence Hall	
Physical Plant Operations/Materiel Mgmt.		Ruffner Hall .....	10
Campus Bookstore/Barnes & Noble .....	5	Academic Affairs	
Center for Communication Studies & Theatre .....	49	Cook-Cole College of Arts & Sciences	
Chichester Science Center .....	15	Anthropology & Criminal Justice, History, Political Science	
Natural Sciences		& Philosophy, Liberal Studies, Mathematics & Computer	
Colonnade .....	7	Science, Psychology, Sociology	
Commonwealth Relations (Clark House) .....	42	Graduate Studies	
Cormier Honors College (507 Pine) .....	51	Softball Field .....	45
Coyner Hall .....	22	Southside Area Health Education Center (AHEC).....	51
Liberal Studies		Stevens/McCorkle/Jeffers Hall .....	19
Health, Athletic Training, Recreation & Kinesiology		Capital Design & Construction	
Crafts House .....	3	Campus Planning & Development	
Admissions Office, Campus Tours		Clean VA Waterways/Sustainability	
Dorrill Dining Hall .....	28	Environmental Health and Safety	
Campus Police & Public Safety		Facilities Management	
Information & Visitor Center		International Affairs	
Emergency Management/Police Investigator .....	50	Nursing	
First Avenue Field .....	32	University Inn Bed & Breakfast .....	16
French Hall .....	6	Varsity Tennis Courts .....	39
Assessment & Institutional Research		Visitor Parking	
Information and Technology Services		Crafts Lot .....	2
Graham Hall .....	24	Parking Garage - Redford Street .....	48
Disability Support Services		Willett Hall .....	38
Parking, Printing Services		Health, Athletic Training, Recreation & Kinesiology	
Grainger Hall .....	12	Lancer Gymnasium & Pool	
English, Modern Languages		Wygall Hall .....	35
Greenwood Library .....	34	Music, Molnar Recital Hall	
Academic Support Center			
Hardy House .....	1		
Conferences, Facility Scheduling			
Internal Auditor			
Health & Fitness Center .....	43		
Campus Recreation, Counseling Center, Student Health			
Heating Plant .....	23		
Hiner Hall .....	21		
College of Business & Economics			
ROTC			
Hull Education Center .....	37		
College of Education & Human Services			
Iler Hall .....	29		
Health, Athletic Training, Recreation & Kinesiology			
Jarman Hall .....	14		
Jarman Auditorium			
Lancaster Hall .....	13		
Academic Advising/Career Center, Administration,			
Alumni Office, Cashier/Student Accounts, Financial Aid,			
Human Resources, Office of the President, Marketing &			
Communications, Student Affairs/Housing, University			
Advancement			
Lancer Field .....	46		

## On-Campus Residence Halls

ARC Residence Hall .....	33
Cox Residence Hall .....	18
Cunningham Residence Hall .....	20
Curry Residence Hall .....	40
Frazer Residence Hall .....	41
South Ruffner Residence Hall .....	9
Stubbs Residence Hall .....	31
Wheeler Residence Hall .....	17

## Off-Campus Apartment Communities

Lancer Park (off-map: Grace St.)	
Longwood Landings .....	5
Longwood Village .....	(off-map: Clark St.)