

LONGWOOD UNIVERSITY

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June 7, 2018

ADDENDUM 1 TO ALL OFFERORS:

Reference Request for Proposals (RFP): LU214-18-012
Commodity: Custodial Services
Dated: May 25, 2018
For Delivery To: Longwood University
Materiel Management & Purchasing
Farmville, Virginia 23909
Optional Pre-Proposal Conference (OPPC): June 12, 2018 at 11:00 a.m. Local Time
Written Pre-Proposal Questions Due: June 19, 2018 at 12:00 Noon Local Time
Proposal Due Date: **July 10, 2018 at 2:00 p.m. Local Time**

This Addendum 1 to the RFP is being issued to clarify the date of the Optional Pre-Proposal Conference.

1. Reference Section IX. SPECIAL TERMS AND CONDITIONS, Page 28, Paragraph 13. OPTIONAL PRE-PROPOSAL CONFERENCE: The first sentence is changed to read: An optional pre-proposal conference will be held at 11:00 a.m. on June 12, 2018 in Lancaster Hall, Room 223.

All other general terms, conditions, and specifications shall remain the same.

Note: A signed acknowledgment of this addendum must be submitted with your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Very truly yours,



Cathryn B. Mobley, CPA, CUPO, VCCO, VCO
Associate Vice President for Administration and Finance

Name of Firm

Signature/Title

Date

Office of the Director of Materiel Management,
Central Stores, and Property Control

