

CONTRACT MODIFICATION AGREEMENT

Date: May 29, 2019
Contract No.: LU214-18-012
Modification No.: 2
Issued By: COMMONWEALTH OF VIRGINIA
Longwood University
Farmville, Virginia 23909
Contractor: The Budd Group
2325 South Stratford Road
Winston-Salem, NC 27103
Commodity: Custodial Services

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

Description of Modification: This contract modification is being issued to add the Linen Costs for Conferences and Events, Replacement of Lost Linen Items, On-Demand Cleaning Costs, and the Costs Per Square Foot according to our Contract (see attached).

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

The Budd Group

By: Stephan Miller
Signed

Stephan Miller
Regional Director - The Budd Group
Name and Title (Type or Print)

5/30/19
Date Signed

Longwood University

By: M. Louise Waller
Signed

M. Louise Waller
Vice President for Administration and Finance
Name and Title (Type or Print)

5/30/19
Date Signed

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION, CONTRACTS, AND ORDERS: The eVA Internet electronic procurement solution, website portal www.eVA.virginia.gov, streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet eprocurement solution by completing the free eVA Vendor Registration. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in the bid/proposal being rejected.

Vendor transaction fees are determined by the date the original purchase order is issued and the current fees are as follows:

- a. For orders issued July 1, 2014, and after, the Vendor Transaction Fee is:
 - (i) DMBE-certified Small Businesses: 1.0%, capped at \$500 per order.
 - (ii) Businesses that are not DSBSD-certified Small Businesses: 1.0%, capped at \$1,500 per order.
- b. Refer to Special Term and Condition "eVA Orders and Contracts" to identify the number of purchase orders that will be issued as a result of this solicitation/contract with the eVA transaction fee specified above assessed for each order.

For orders issued January 1, 2014, the vendor transaction fees can be found at www.eVA.virginia.gov.

The specified vendor transaction fee will be invoiced, by the Commonwealth of Virginia Department of General Services, typically within 60 days of the order issue date. Any adjustments (increases/decreases) will be handled through purchase order changes.

The Budd Group
Initial Summer Linen Costs, On-Demand Cleaning Costs, and Costs Per Square Foot to Add/Delete

Commodity/Service	Rate	Replacement Cost	Start Date
One (1) Linen Pack with One (1) Hospitality Pack per Participant	\$ 13.50	\$ 82.76	5/15/2019
Addition of one (1) thermal blanket (if requested)	\$ 4.50	\$ 36.36	5/15/2019
Addition of one (1) Hospitality Pack (if requested)	\$ 1.00	n/a	5/15/2019
Replacement of lost linens			
Replacement of lost linens	Rate	Replacement Cost	Start Date
- One (1) Single Flat Sheet	n/a	\$ 11.10	5/15/2019
- One (1) Single Fitted Sheet	n/a	\$ 15.12	5/15/2019
- One (1) Standard White Pillow Case	n/a	\$ 5.88	5/15/2019
- One (1) Bath Towel (27"x55")	n/a	\$ 10.72	5/15/2019
- One (1) Washcloth (13"x13")	n/a	\$ 3.58	5/15/2019
- One (1) Thermal Blanket	n/a	\$ 36.36	5/15/2019
On-Demand or Emergency Cleaning			
On-Demand or Emergency Cleaning	Terms Per Initial Agreement	Effective Date	
Chapter Room Cleaning (a.)	\$18 per hour per employee	3/1/2019	
Special Events and Workshops (b.)	\$18 per hour per employee	3/1/2019	
Conferences (c.)	\$9 per participant or bed	3/1/2019	
Guest Apartments (d.)	\$18 per hour per employee	3/1/2019	
Commencement Housing (e.)	\$18 per hour per employee	3/1/2019	
Space Additions/Deletions:			
Space Additions/Deletions:	Cost Per Square Foot	Effective Date	
Academic Buildings	1.0314	3/1/2019	
Administrative Buildings	1.157	3/1/2019	
Athletics Buildings	2.103	3/1/2019	
Residence Hall (RCL)	0.519	3/1/2019	
Real Estate Foundation (REF)	0.486	3/1/2019	