

## CONTRACT MODIFICATION AGREEMENT

**Date:** September 18, 2019

**Contract No.:** LU214-18-012

**Modification No.:** 3

**Issued By:** COMMONWEALTH OF VIRGINIA  
Longwood University  
Farmville, Virginia 23909

**Contractor:** The Budd Group  
2325 South Stratford Road  
Winston-Salem, NC 27103

**Commodity:** Custodial Services

This Supplemental Agreement is entered into pursuant to the provision of the basic contract.

**Description of Modification:** This contract modification is being issued to add the following space to the contract:

Space	Effective Date	Square Feet	Cost Per Sq. Ft.	Total Cost
Frazer Residence Hall	8/25/2019	107,400	\$0.486	\$52,196.40

This contract modification also deletes the following space from the contract:

Space	Effective Date	Square Feet	Cost Per Sq. Ft.	Total Cost
ARC Residence Hall	9/16/2019	47,548	\$0.519	\$24,677.41

With the **addition** noted above, on September 1, 2019, the new effective annual contract amount is \$1,923,664.72 (\$1,871,468.32 + \$52,196.40). For 7 days of added service for Frazer Hall from August 25-31, 2019, the partial month's fee payable to The Budd Group is \$982.19. The corrected invoice amount for August 2019 should be \$158,788.90 (\$157,806.71 + \$982.19).

With the **deletion** noted above, on October 1, 2019, the new effective annual contract amount is \$1,898,987.31 (\$1,923,664.72 - \$24,677.41). For 15 days of deleted service for ARC Hall from September 16-20, 2019, the partial month's fee to remove from The Budd Group is \$1,028.23. The corrected invoice amount for September, 2019 should be \$159,277.17 (\$158,248.94 + \$1,028.23).

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**eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION, CONTRACTS, AND ORDERS:** The eVA Internet electronic procurement solution, website portal [www.eVA.virginia.gov](http://www.eVA.virginia.gov), streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet eprocurement solution by completing the free eVA Vendor Registration. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in the bid/proposal being rejected.

Vendor transaction fees are determined by the date the original purchase order is issued and the current fees are as follows:

- a. For orders issued July 1, 2014, and after, the Vendor Transaction Fee is:
  - (i) DMBE-certified Small Businesses: 1.0%, capped at \$500 per order.
  - (ii) Businesses that are not DSBSD-certified Small Businesses: 1.0%, capped at \$1,500 per order.
- b. Refer to Special Term and Condition "eVA Orders and Contracts" to identify the number of purchase orders that will be issued as a result of this solicitation/contract with the eVA transaction fee specified above assessed for each order.

For orders issued January 1, 2014, the vendor transaction fees can be found at [www.eVA.virginia.gov](http://www.eVA.virginia.gov).

The specified vendor transaction fee will be invoiced, by the Commonwealth of Virginia Department of General Services, typically within 60 days of the order issue date. Any adjustments (increases/decreases) will be handled through purchase order changes.

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Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

**The Budd Group**

By: DocuSigned by:  
Hal Rollins III  
F3A62D2805D2451...  
Signed

Hal J. Rollins  
CAO - The Budd Group  
Name and Title  
September 26, 2019 | 11:01 AM EDT  
Date Signed

**Longwood University**

By:   
Signed

Mary Louise Waller  
Vice President Administration and Finance  
Name and Title  
9/30/19  
Date Signed