

CONTRACT MODIFICATION AGREEMENT

Date: July 30, 2020

Contract No.: LU214-18-012

Modification No.: 7

Issued By: COMMONWEALTH OF VIRGINIA
Longwood University
Farmville, Virginia 23909

Contractor: The Budd Group
2325 South Stratford Road
Winston-Salem, NC 27103

Commodity: Custodial and Related Services

This Supplemental Agreement is entered into pursuant to the provision of the basic contract.

Description of Modification: This contract modification is being issued to note the following changes to the contract:

1. Add the spaces below:

Space	Effective Date	Square Feet	Cost Per Sq. Ft.	Total Cost
Allen Hall Academic Building (Academics)	8/1/2020	41,614	\$1.0314	\$42,920.68
Moss Hall (REF-Owned Property)	8/1/2020	106,500	\$0.486	\$51,759.00
The Landings "Swing Space" (REF-Owned Property)	8/1/2020	11,705	\$0.486	\$5,688.63
TOTAL				\$100,368.31

With the **additions** noted above, on August 1, 2020, the new effective annual contract amount is **\$1,941,013.80** (\$1,840,645.49 + \$100,368.31). The new monthly invoice amount on **August 1, 2020** will be **\$161,751.15**.

2. Effective July 1, 2020, the names of the buildings below have been changed as indicated:

- Frazer Hall is renamed to Johns Hall
- Curry Hall is renamed to Moss Hall
- Ruffner Hall is renamed to The Rotunda

3. In accordance with the contract terms and your letter dated July 21, 2020 requesting a Consumer Price Index (CPI) increase of 2.5%, Longwood is granting a 2.5% increase of **\$48,059.04** to the annual contract amount, effective **September 1, 2020**. With the CPI increase, on **September 1, 2020**, the new effective annual contract amount is **\$1,989,072.84** (\$1,941,013.80 + \$48,059.04) and the new monthly invoice amount will be **\$165,756.07**.

4. **Background Checks:** In accordance with contract terms, all new employees of The Budd Group (TBG) are to have a background check prior to being assigned to Longwood's contract. Longwood has been performing this service for TBG since April 1, 2019. Longwood is billing TBG \$150 per month for background checks beginning April 1, 2019. This shall be payable in a lump sum for the period April 1, 2019 through June 30, 2020 (\$2,250) within 30 days and then annually, on or before June 15, 20xx of each following year, for the 12 month preceding period (July – June). The monthly amount will be re-evaluated annually.

CMA #7
LU214-18-012

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

The Budd Group

By: Hal J. Rollins
Signed

Hal J. Rollins
CAO - The Budd Group
Name and Title

08/17/2020
Date Signed

Longwood University

By: M. Louise Waller
Signed

M. Louise Waller
Vice President for Administration and Finance
Name and Title

9/3/2020
Date Signed

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION, CONTRACTS, AND ORDERS: The eVA Internet electronic procurement solution, website portal www.eVA.virginia.gov, streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution by completing the free eVA Vendor Registration. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in the bid/proposal being rejected.

Vendor transaction fees are determined by the date the original purchase order is issued and the current fees are as follows:

- a. For orders issued July 1, 2014, and after, the Vendor Transaction Fee is:
 - (i) DSBSD-certified Small Businesses: 1%, capped at \$500 per order.
 - (ii) Businesses that are not DSBSD-certified Small Businesses: 1%, capped at \$1,500 per order.
- b. Refer to Special Term and Condition "eVA Orders and Contracts" to identify the number of purchase orders that will be issued as a result of this solicitation/contract with the eVA transaction fee specified above assessed for each order.

For orders issued prior to July 1, 2014, the vendor transaction fees can be found at www.eVA.virginia.gov.

The specified vendor transaction fee will be invoiced, by the Commonwealth of Virginia Department of General Services, typically within 60 days of the order issue date. Any adjustments (increases/decreases) will be handled through purchase order changes.