

# LONGWOOD

U N I V E R S I T Y

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May 4, 2020

## ADDENDUM 1 TO ALL OFFERORS:

Reference Request for Proposals (RFP):	LU214-20-014
Commodity:	Strategic Healthcare Partnership
Dated:	April 7, 2020
For Delivery To:	Longwood University Materiel Management & Purchasing Farmville, Virginia 23909
Mandatory Pre-Proposal Conference (MPPC):	April 27, 2020 at 9:00 a.m. Local Time via Zoom Meeting
Questions Due Date:	May 4, 2020 at 12:00 Noon Local Time
<b>Electronic Proposal Due Date:</b>	<b>June 2, 2020 at 2:00 p.m. Local Time</b> <b>via Upload to a Folder at Box.com</b>

This Addendum 1 is being issued to answer questions asked during the MPPC and to extend the date for receipt of electronic proposals as noted above.

1. Reference ATTACHMENT E, LONGWOOD HEALTHCARE VOLUME DATA, Page | 24, Paragraph UNIVERSITY HEALTH CENTER, 2<sup>nd</sup> Bullet: Can the spouses of Longwood faculty and staff use the University Health Center?

**RESPONSE:** Yes, the spouses of Longwood faculty and staff can seek treatment at the University Health Center (UHC), but the UHC does not offer treatment of pediatric patients. The UHC will also treat contractors' employees currently working for Longwood University.

2. Reference ATTACHMENT E, LONGWOOD HEALTHCARE VOLUME DATA, Page | 24, Paragraph UNIVERSITY HEALTH CENTER, 2<sup>nd</sup> Bullet: Can you provide the employee demographics for the University?

**RESPONSE:** Attachment 1 to this Addendum 1 is a list showing the number of Longwood Employees by city, both in and outside of Virginia.

3. What are the current and future contractor reporting requirements?

**RESPONSE:** Attachment 2 to this Addendum 1 is a sample monthly report. The current contractor also submits monthly revenue reports that include provider direct hours and patients seen numbers. The revenue reports are then put in an overview as an annual report.

All other general terms, conditions, and specifications shall remain the same.

Office of the Director of Materiel Management,  
Central Stores, and Property Control



**Note:** A signed acknowledgement of this addendum must be submitted with your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

A handwritten signature in black ink that reads "Cathryn B. Mobley" followed by a horizontal line.

Cathryn B. Mobley, CPA, CUPO, VCCO, VCO  
Associate Vice President for Administration and Finance

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Name of Firm

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Signature/Title

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Date

**Longwood Employees by City (as of 5/1/20)****Attachment 1****City**                      **# Employees**

Alexandria	2
Altavista	1
Amelia	11
Amherst	1
Appomattox	18
Ashland	1
Axton	1
Bassett	1
Blackstone	10
Boones Mill	1
Bristol	1
Brookneal	1
Buckingham	3
Buffalo Junction	1
Burkeville	19
Cartersville	1
Catlet	1
Charlotte C.H.	15
Charlottesville	11
Chase City	6
Chesapeake	1
Chester	1
Chesterfield	17
Clarksville	1
Cobbs Creek	1
Concord	3
Crewe	14
Crozet	2
Cullen	5
Cumberland	19
Danville	1
Dillwyn	16
Drakes Branch	2
Earlysville	1
Emporia	1
Esmont	1
Farmville	404
Forest	6
Fork Union	1
Fredericksburg	4
Gladys	1
Glen Allen	6

Goochland	1
Goode	1
Green Bay	6
Halifax	4
Hampden Sydney	2
Hampton	1
Henrico	7
Huddleston	1
Jetersville	7
Kenbridge	6
Keysville	33
King William	1
Leesburg	1
Louisa	1
Lynchburg	14
Maidens	1
Martinsville	2
McKenney	2
Mechanicsville	5
Meherrin	17
Midlothian	31
Milwaukee	1
Montpelier	1
Moseley	8
Nelson	1
New Canton	2
Newport News	1
Nokesville	1
North Chesterfield	5
Palmyra	6
Pamplin	9
Patrick Springs	1
Phenix	5
Powhatan	14
Prospect	25
Randolph	1
Red Oak	2
Rice	29
Richmond	23
Ridgeway	1
Roanoke	1
Rocky Mount	1
Roseland	1
Rustbug	1
Saxe	1
Scottsburg	2
Scottsville	2

South Boston	1
South Chesterfield	1
Spout Spring	3
Stanardsville	1
Stafford	1
Suffolk	1
Troy	1
Union Hall	1
Victoria	7
Virginia Beach	1
White Stone	1
Williamsburg	3
Woodbridge	1

#### **OUTSIDE VIRGINIA**

Columbia, AL	1
Celebration, FL	1
Kissimmee, FL	1
Pompano Beach, FL	1
Winter Park, FL	1
Suwanee, GA	1
Lexington, KY	1
Worcester, MA	1
Durham, NC	1
Eden, NC	1
Greensboro, NC	2
Newport, NC	1
Winston Salem, NC	1
Westwood, NJ	1
Philadelphia, PA	1
Sunbury, PA	1
Fort Mill, SC	2
Robinson, TX	1
Charleston, WV	1
Wilson, NC	1
Mt. Laurel, NJ	1
Wantagh, NY	1
Dayton, OH	1
Palmyra, PA	1
Moscow, Russia	1

<b>TOTAL</b>	<b><u>953</u></b>
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**WELLNESS UNIT**

**FISCAL YEAR 2020 MONTHLY REPORT**

**Monthly Report Due Dates:**

October 4, 2019	November 8, 2019	December 13, 2019
February 8, 2020	March 6, 2020	April 10, 2020

**Annual Report Due Date:** June 26, 2020

**Wellness Unit Goals:**

- Support the university mission of developing citizen leaders
- Develop and nurture campus and community partnerships to create a culture of health and wellness
- Program Achievements
- Program Challenges/Needed Resources
- Assessment and/or evaluation data