

CONTRACT MODIFICATION AGREEMENT

Date: May 8, 2023

Contract No.: LU214-18-012

Modification No.: 12

Issued By: COMMONWEALTH OF VIRGINIA
Longwood University
Farmville, Virginia 23909

Contractor: The Budd Group
2325 South Stratford Road
Winston-Salem, NC 27103

Commodity: Custodial Services

This Supplemental Agreement is entered into pursuant to the provision of the basic contract.

Description of Modification: This Contract Modification Agreement (CMA) is being issued to exercise the second optional two (2) year renewal term of the contract under the terms and conditions of RFP#LU214-18-012 dated May 25, 2018 as amended by Contract Modification Agreements #1 through #11 dated May 10, 2019 through January 21, 2022. The term of the renewal is January 1, 2023 through December 31, 2024.

Effective July 1, 2023, the following changes to the contract are being made:

DELETE the following spaces/position from the contract:

Lumber Yard
507 Pine Street
511 Pine Street
506 Race Street
Log Cabin
Meeks Building
Light Bulb/Filters Position in Facilities

Add the following space/positions/service to the contract:

Joan Perry Brock Convocation Center (JPB) (JPB is categorized as miscellaneous space)
Two (2) Grounds Positions in Landscape & Grounds Management
Window cleaning service that was deleted for FY23

The current annual contract amount is **\$1,984,184.23**. The new annual contract amount after allowing for the minimum wage adjustment (\$243,288), CPI increase that was deferred in 2022 (41,741), and the CPI increase for 2023 (\$74,884.04) is **\$2,344,097.27**. The new monthly invoice amount is **\$195,341.44**.

Future CPI increases must be initiated by The Budd Group by April 1st to be implemented in the next year budget.

CMA #12
LU214-18-012

Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect.

The Budd Group

By: 
Signed

Jon Larsen
Chief Operating Officer - The Budd Group
Name and Title

5/12/2023
Date Signed

Longwood University

By: 
Signed

Matthew C. McGregor
Vice President for Administration and Finance
Name and Title

5-12-23
Date Signed

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION, CONTRACTS, AND ORDERS: The eVA Internet electronic procurement solution, web site portal www.eVA.virginia.gov, streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution by completing the free eVA Vendor Registration. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in the bid/proposal being rejected.

Vendor transaction fees are determined by the date the original purchase order is issued and the current fees are as follows:

- a. For orders issued July 1, 2014, and after, the Vendor Transaction Fee is:
 - (i) DSBSD-certified Small Businesses: 1%, capped at \$500 per order.
 - (ii) Businesses that are not DSBSD-certified Small Businesses: 1%, capped at \$1,500 per order.
- b. Refer to Special Term and Condition "eVA Orders and Contracts" to identify the number of purchase orders that will be issued as a result of this solicitation/contract with the eVA transaction fee specified above assessed for each order.

For orders issued prior to July 1, 2014, the vendor transaction fees can be found at www.eVA.virginia.gov.

The specified vendor transaction fee will be invoiced, by the Commonwealth of Virginia Department of General Services, typically within 60 days of the order issue date. Any adjustments (increases/decreases) will be handled through purchase order changes.